

EASTHAM PUBLIC LIBRARY

TRUSTEES MEETING, August 13, 2016

1. CALL TO ORDER: The meeting was called to order at 9:00 a.m.
2. PRESENT: Members: Dave Payor, Norma Marcellino, Mary Shaw, Sharon Krause, Debra DeJonker-Berry
Guests: Al Alfano, Elizabeth Gawron
3. MINUTES: The minutes of July 25th were approved.
4. FINANCIAL REPORTS: The Financial Reports were gone through page by page. The repairs expense is for the pumping of the tight tank for the trailers. The large materials amount includes present contracts for data bases, etc. that are due at this time of the year. The Memorial Gifts section needs to be redone and updated. Mary feels that the Trustees need an updated financial page from Dan Pallotta. Staffing increases and maintenance in the new building need to be addressed.
5. DIRECTOR'S REPORT: The most successful Summer Reading Program ends today. Forty people attended the first One Book One Town event on July 29th "Native Plant Restoration, a Case Study", by Caitrin Higgins from Wilkinson Ecological Design. There is now a wonderful new educational computer program for the Children's Room called ABCmouse. Also now offered to patrons with an Eastham Library card are the full features of the web-site ConsumerReports.org. The new CLAMS public catalog, the Encore Discovery Platform is up and running. Deb brought the new Chromebook computers for the Trustees to test out. They will be available for use in the Childrens and the Young Adult Rooms. Diamond Movers will hopefully finish up on Monday moving everything out of the Meeting Room and bring the Eastham Collection to the Eastham Room. The ARIS report has been submitted and Deb is working on the Annual Report for the MBLC.
6. OLD BUSINESS:
Septic Update: The Engineers went before the Board of Health on August 12th. They were asked for verification of the plan that they say will work. They were asked to be on site for all changes and they need to

show that the system works as planned. They will go before the Board again on August 25th.

Book Move: The shelving of the books will be a mixing of books from 4 different sites. Much work will need to be done by the staff to facilitate this.

Punch List: Matt is working on the third part of his punch list.

Hopefully he will finish soon so that Nauset Construction can begin to fix the concerns.

Plan B: It seems that about \$60,000 has been spent so far on Plan B. Deb expressed a concern about removing water that is already in the pipes and toilets.

Benches and Landscaping: The bench in honor of Harold Goemaat cannot be matched so it seems that two benches will be purchased – similar to those already purchased -and one will be in memory of Joan Normandy and the other will have a plaque in honor of Harold Goemaat.

FF&E: The computer tables are ready to be shipped. The circulation desks are delayed as Tucker Designs wants additional money to build them. This will probably not happen so there are no definite plans yet for the desks.

Policies: Policies will be discussed at the August 27th meeting.

By-Laws: The revised by-laws have been printed. At some time in the future they should be looked at and updated again.

7. NEW BUSINESS: Mary Shaw was elected as Vice Chairperson of the Trustees. Dave talked about work that may be done by the pond. This includes possible removal of invasive trees such as the black locust and Norway maple. There are also questions about the type of grasses that are in the landscaping plan.
8. ELBFI: The Trustees approved an ELBFI recommendation for a named gift podium in memory of Mary Sedlock.
9. FRIENDS: The Friends will have a table on the green at Windmill Weekend with membership information and selling turnip cookbooks and magnets. Committees are working on merchandise and setting up the ongoing Book Sale in the VIS Room. The Friends approved the purchase of two new museum passes. They are for the Harvard Museums

- consortium (includes the Natural History, Peabody, Fogg, Sackler and Busch-Reisinger Museums) and the Roger Williams Zoo in Providence.
10. STAFF AND VOLUNTEERS: The staff is as always working very hard!
11. PUBLIC COMMENTS: No additional comments
12. NEXT MEETING: The CPC will meet on Monday August 15th at 8:00 a.m. at Town Hall. The Trustees will meet on Saturday August 27, 2016 at 9:00 a.m. at Town Hall.
13. ADJOURN: The meeting was adjourned at 10:32 a.m.

Respectfully submitted,

Norma Marcellino